



CARE Complex
200 Foremaster Lane
Las Vegas, NV 89101

H2H - In Home Exceptions Program

Are you currently housed and need Rental Assistance to STAY in your Home?

This program is specifically designed to assist clients who are already in homes but are at risk of eviction and potential homelessness. Once approved, we can issue payments directly to the leasing office within 48 hours for emergent situations.

Please review the following requirements to determine your eligibility:

1. **Current Homelessness Risk:** You are currently housed but at risk of eviction, leading to homelessness. Extenuating circumstances, such as medical issues, health concerns, loss of job at some point, or childcare challenges, must exist alongside a long-term solution where your income exceeds your expenses in part. Explain this circumstance and show proof; i.e, eviction notice, medical bill/diagnosis, etc.
2. **Employment Status:** You are currently employed and have been with your current employer for at least 30 days.
3. **Minimum Income:** You are earning at least \$1,100 per month from employment income. (\$1,100 after any taxes and any other deductions)
4. **Maximum Income:** You do not earn more than \$3,000 per month from employment income (this amount is after any taxes & other deductions)
5. **No Recent Assistance:** You must not have received assistance from the H2H program within the last 6 months.
6. **Completion of Required Courses:**
 - o **Independent Living Preparation Course:** During this course, you will create a budget showing that, if placed into housing, your income exceeds your expenses. This budget must be submitted as part of your documentation. <https://www.iandiacademy.com/p/carecomplex-independentliving>
 - o **Financial Literacy and Career Readiness Course:** In this course, you will create a resume and cover letter, both of which must be submitted with your application. <https://www.iandiacademy.com/p/carecomplex-financialliteracy>
 - o Each course costs \$9.99, and completion of these courses is a requirement. Please note that these fees are non-refundable, even if your application is denied.



7. Required Documentation

- o **Certificates of Completion** for both the Independent Living Preparation Course and the Financial Literacy and Career Readiness Course.
 - o **30 Days Of Most Recent Pay Stubs** to verify your income.
 - o **Budget Plan** created during the Independent Living Preparation Course, the budget must reflect your current income and expenses that matches the documents being submitted.
 - o **Resume and Cover Letter** created during the Financial Literacy and Career Readiness Course. Your resume and cover letter must reflect your current job position.
 - o **Detailed explanation of your circumstances:** Describe the situation that has put you at risk of eviction.
 - o **Proof of Hardship:**
 - This could include medical bills/diagnosis, proof of job loss, childcare challenges, or other relevant documentation.
 - **Detailed explanation of your circumstances:** Describe the situation that has put you at risk of eviction.
 - **Proof of eviction:** Provide an eviction notice, a letter from your leasing office, or other relevant documentation.
 - o **Complete Approved Lease Agreement** showing your secured housing. (You must have an approved lease agreement from the listed owner/agency of the property. We do not accept subleases or private owners, unless they are listed as the property owner.)
8. **Investigation of Transitional Housing Options:** Investigate transitional housing options, if these options do not work for you, please document the reasons why they are not suitable and show proof of looking into the program; i.e. application, inquiry email, denial letter, etc.

These requirements are in place to ensure that clients who are facing immediate risks of eviction and homelessness can receive the necessary support while demonstrating a sustainable path forward. For more information, please email H2H@carecomplex.org or visit our website at www.carecomplex.org.

***Please Note:** We reserve the right to review and decline applications that, despite meeting the documentation and eligibility requirements, do not align with the intended scope and goals of our program. Our focus is on providing assistance to those who demonstrate a genuine need and whose circumstances align with the program's purpose. If you have any questions, please email us at H2H@Carecomplex.org

With Hope,

Michael Swecker
Founder



H2H - In Home Exceptions Application Checklist

Proof of Identification:

- ☐ Copy of your current driver's license or current government identification

Proof of Current Employment:

- ☐ Four most recent pay stubs showing at least \$1,100 in monthly income.

Current Homelessness Risk: You must provide **proof of your circumstances**, such as;

- ☐ **Detailed explanation of your circumstances:** Describe the situation that has put you at risk of eviction.
- ☐ **Proof of hardship:** This could include medical bills/diagnosis, proof of job loss, childcare challenges, or other relevant documentation.
- ☐ **Proof of eviction:** Provide an eviction notice, a letter from your leasing office, or other relevant documentation.

Certificates of Completion:

- ☐ Certificate of completion for the **Independent Living Preparation Course**.
- ☐ Certificate of completion: **Financial Literacy & Career Readiness Course**.

Budget Plan:

- ☐ Budget created during the **Independent Living Preparation Course** showing that your income exceeds your expenses if placed into housing.

Resume and Cover Letter:

- ☐ Resume and cover letter created during the **Financial Literacy and Career Readiness Course**.

Housing Documentation:

- ☐ Complete Approved Lease Agreement showing your secured housing. (You must have an approved lease agreement from the listed owner/agency of the property. We do not accept subleases or private owners, unless they are listed as the property owner.)

Exploration of Other Housing Services:

- ☐ Documentation of your inquiry of services, if these options do not work for you, please document the reasons why they are not suitable and show proof of looking into the program; i.e. application, inquiry email, denial letter, etc.

Important Note:

Please use this checklist as a guide to ensure that your application is complete and ready for submission. You must ensure that **ALL** items on this checklist are complete before submitting your application. Incomplete applications will not be considered, and we will only review submissions that include all necessary documentation and meet the program's requirements.

Additionally, only one person per household is eligible to apply and receive the award. If you are applying as a group, each participant must provide the required documentation and fulfill all program requirements meeting all other eligibility criteria.